

# COLUMBIAN CLUB OF KENILWORTH

191 MARKET STREET KENILWORTH, NJ 07033

## For Non-Food Renters:

Renters providing own food should consider the following items to ensure a successful event.

When planning menu and décor, keep in mind you will have 1 1/2 hour set up time and on 30 mins to clean & exit

	<b>Linens:</b>			Chafing Dishes / Wire Racks
	Guest Tables 60" Round Tables			Water Pans
	Banquet Table 8 ft. long			Sternos
	Square 36"			Lighter/Matches to light sternos
	<b>Plates:</b>			Pot Holders
	Appetizer			Dish Towels
	Dinner			Dish Detergent
	Dessert			Paper Towels
	<b>Bowls:</b>			Aluminum Foil / Saran Wrap
	Salad			Take out containers
	Snacks			
	<b>Utensils:</b>			<b>Beverges:</b>
	Forks			Cups for Drinks / Soda
	Knives			Coffee Cups
	Spoons			Lemons, Limes
	<b>Serving Utensils:</b>			Sugar
	Spoons			Milk
	Tongs			Straws
	Knives (Carving or Cake)			Stirrers
	<b>Serving Dishes:</b>			Cocktail Napkins
	Platters			
	Bowls			

## **\*\*T & L can provide the following items for non-food hall rentals:**

Items must be ordered at least two weeks prior to event to ensure availability

**Linens:** requires 1 week notice

**Tablecloths: \$6.00**

90" x 90" for round tables - choice of color

72"x120" for long tables - choice of color

**Napkins: \$.50 each**

choice of color

**Chair Covers:** requires 2 week notice

**White or Black Spandex: \$2.50 each**

includes setting up and removing

(chair covers minimum 50)

**Chair Sashes:** requires 2 week notice

choice of color \$1.00-\$1.50 each

