

COLUMBIAN CLUB OF KENILWORTH

191 MARKET STREET KENILWORTH, NJ 07033

For Non-Food Renters:

Renters providing own food should consider the following items to ensure a successful event.

When planning menu and décor, keep in mind you will have 1 1/2 hour set up time and on 30 mins to clean & exit

	Linens:			Chafing Dishes / Wire Racks
	Guest Tables 60" Round Tables			Water Pans
	Banquet Table 8 ft. long			Sternos
	Square 36"			Lighter/Matches to light sternos
	Plates:			Pot Holders
	Appetizer			Dish Towels
	Dinner			Dish Detergent
	Dessert			Paper Towels
	Bowls:			Aluminum Foil / Saran Wrap
	Salad			Take out containers
	Snacks			
	Utensils:			Beverges:
	Forks			Cups for Drinks / Soda
	Knives			Coffee Cups
	Spoons			Lemons, Limes
	Serving Utensils:			Sugar
	Spoons			Milk
	Tongs			Straws
	Knives (Carving or Cake)			Stirrers
	Serving Dishes:			Beverage Napkins
	Platters			
	Bowls			

****T & L can provide the following items for non-food hall rentals:**

Items must be ordered at least two weeks prior to event to ensure availability

Linens: requires 1 week notice

Tablecloths: \$10.00

90" x 90" for round tables - choice of color

72"x120" for long tables - choice of color

Napkins: \$.50 each

choice of color

Chair Covers: requires 2 week notice

White or Black Spandex: \$2.50 each

includes setting up and removing

(chair covers minimum 50)

Chair Bands: may require 2 weeks notice

choice of color \$1.00-\$1.50 each